

## Caltrans Statewide Small Business Council – Meeting Record

Caltrans Headquarters Basement Board Room, 1120 N St., Sacramento, CA 95814

March 16, 2018, 8:30 a.m. to 12:00 p.m.

Action/Task	Who is responsible/ presented	By when	Status
<b>A. Meeting called to order at 8:34 a.m.</b>	Janice Salais, Assistant Director		
<b>B. Action Items to Date – Chair Janice Salais</b>			
<b>Action Items from the March 2015 meeting</b>			
<b>Action Item #11:</b> develop a presentation on DBE goal setting (focused separately on construction and A&E) to be delivered during meetings of the Construction and Professional Services Committees.	Anna Silva	5-18-18	<b>ASSIGNED</b> – policy for this 4-year pilot project has been developed by DPAC; it is currently in the final stages with a planned roll out within the next two weeks, at which time members will be notified. Further update during the May meeting.
<b>Action Items from the November 2017 meeting</b>			
<b>Action Item #1:</b> find out the status of the District 6 Small Business Liaison now that the former liaison has retired.	District 6 SB Unit	3-16-18	<b>COMPLETED</b> – District Director Sharri Bender Ehlerl introduced the new District 6 Small Business Liaison, Amanda Himes, during the March meeting.
<b>Action Item #2:</b> develop an ad hoc committee focused on SB1.	Chair Salais	3-16-18	<b>COMPLETED</b> – the ad hoc committee now named the SB1 Work Group, will be meeting regularly; update during the May meeting.
<b>Action Items from the January 2018 meeting</b>			
<b>Action Item #1:</b> provide the OBEO reports a few days before the meeting, so members can have time to review.	Anna Silva	3-16-18	<b>COMPLETED</b> – Ms. Silva stated that, although her staff was not able to produce the most recent reports due to incomplete data, every attempt will be made to get the online link to these reports out to members a day or two before the full council meeting.
<b>Action Item #2:</b> request OBEO research how to produce a final utilization report.	Anna Silva	5-18-18	<b>ASSIGNED</b> – OBEO has initiated discussion on this matter as to how to produce such a report; update during the May meeting.
<b>Action Items from the March 2018 meeting</b>			
<b>Action Item #1:</b> Provide the results of the Procurement Fair involving Districts 1, 2 and 3, including evaluation of this joint effort.	DSBLs for Districts 1, 2 and 3	5-18-18	<b>ASSIGNED</b> – Rebecca Alexander, District 2 Small Business Liaison, will provide an update at the May SBC meeting.
<b>Action Item #2:</b> District reports that are relevant to what the council would prefer to know about in a format that is easy to grasp, for example, use of pie charts to show results of utilization.	Mario Solis and Team, OBEO	5-18-18	<b>ASSIGNED</b> – update at the May SBC meeting.

## Caltrans Statewide Small Business Council – Meeting Record

Caltrans Headquarters Basement Board Room, 1120 N St., Sacramento, CA 95814

March 16, 2018, 8:30 a.m. to 12:00 p.m.

Action/Task	Who is responsible/ presented	By when	Status
<b>Action Item #3:</b> provide a presentation that provides an overview and update on the SB1 program.	Carrie Pourvahidi, Caltrans SB1 Program Manager	5-18-18	<b>ASSIGNED</b> – arrangements are being made for Ms. Pourvahidi to provide a presentation during the May meeting.
<b>A. Welcome and introductions</b> – Chair Janice Salais; Chair Salais then introduced the new Caltrans Director, Laurie Berman, former Interim Chief Deputy Director, and before that, District 11 Director (San Diego).			
<b>B. Highlights from the Director's Office</b> – Laurie Berman, Director <ol style="list-style-type: none"> <li>Director Berman is looking forward to working with the council, especially around SB1 – Caltrans will need the help of everyone, especially the council.</li> <li>News Flash this morning – outreach strategy focused on getting businesses to become certified.</li> <li>Caltrans is working on several accelerated projects.</li> <li>SB1 Program Manager – just appointed; formerly the Program Manager of the Road Charge Pilot Project; will be attending future SBC meetings.</li> <li>Chief Deputy Director appointed – Ryan Chamberlain, formerly the District 12 Director.</li> <li>Other staff changes:               <ol style="list-style-type: none"> <li>Norma Ortega, Chief Financial Officer of Caltrans, will be retiring in mid-April.</li> <li>Bijan Sartipi, District 4 Director, will be retiring at the end of March; in celebration of Persian New Year, Mr. Sartipi brought in some Persian sweets. SB1 Inspector General – Eraina Ortega is the newly appointed Inspector General overseeing the SB1 program.</li> </ol> </li> </ol>			
<b>C. Inspector General (IG), SB1</b> – Eraina Ortega <ol style="list-style-type: none"> <li>Ms. Ortega was appointed on January 2, 2018, and has been developing the infrastructure for this new office.</li> <li>Transparency is a valuable component of the IG's office.</li> <li>The IG will be providing timely reports to the Governor and the Legislature.</li> <li>Ms. Ortega stated she is open to talking, and encouraged dialogue; can be reached at phone (916) 323-7863.</li> <li>Re: SB-103 – the IG's Office is developing an outreach plan and technical assistance for the SB community.</li> <li>Deputy IG for Diversity and SB Development – the Governor will be announcing his selection soon; the Deputy IG will be based in the Los Angeles area; there will be more focus on the mandates of SB103.</li> </ol>			
<b>D. Agenda review and Remarks</b> – Chair Salais <b>Action Item Review</b> – Chair Salais [please refer to pages 1-2 of this meeting record]			
<b>E. FHWA update</b> – Will McClure <ol style="list-style-type: none"> <li>TIGER grants – Awarded; 41 projects; \$5 million in funding; Mr. McClure mentioned a Modesto project in particular which received \$90 million in funding.</li> <li>Risk assessment meetings – Feedback from local programs.</li> <li>DBE Academy – This is a national training; will be having one again this year in April; participants to include representatives from all of California's certifying agencies.</li> <li>Work development – FHWA has made good progress in its pilots; the construction pilot was mentioned by Mr. McClure as going very well.</li> <li>Ladders of Opportunity grants – The program has just begun; 60 participants, 21 of which are from California.</li> <li>Peer Exchange – Upcoming conference to include OBEO, the Arizona Department of Transportation, and FHWA.</li> </ol>			
<b>F. District 1 Report</b> – Gina Winston, District 1 Small Business Liaison, for District Director Matthew Brady Refer to the District 1 reports posted on the OBEO web page.			

## Caltrans Statewide Small Business Council – Meeting Record

Caltrans Headquarters Basement Board Room, 1120 N St., Sacramento, CA 95814

March 16, 2018, 8:30 a.m. to 12:00 p.m.

Action/Task	Who is responsible/ presented	By when	Status
<p>Additional comments:</p> <ol style="list-style-type: none"> <li>Procurement Fair coordinated with District 2; since then, the district has received positive feedback from participants about the event.</li> <li>Multiple outreach workshops sponsored by her district.</li> </ol>			
<p><b>G. District 2 Report</b> – Rebecca Alexander, District 2 Small Business Liaison, for District Director Dave Moore</p> <p>Refer to the District 2 reports posted on the OBEO web page.</p> <p>Additional comments:</p> <ol style="list-style-type: none"> <li>Procurement Fair – Over 600 registered; very successful, workshops were well received. <ol style="list-style-type: none"> <li>Buyers came away with valuable contacts; especially liked the arrangement in which participants received priority purchasing status 90 days following the fair.</li> <li>Exhibitors made new buyer contacts for goods and services.</li> <li>The event exceeded expectations.</li> </ol> </li> <li>CalMentor – Planned for late May or early June after 5:30 p.m.; will host a workshop in the District 2 Office (Redding) for anyone interested in becoming a mentor who fits the criteria of consultants in the fields of architecture, engineering, or environment. Focus of this meeting: what is the CalMentor Program; how does the mentor/protégé process work; how do you network with primes; and how do environmental firms find work.</li> </ol>			
<p><b>H. District 3 Report</b> – Stacie Gandy, District 3 Small Business Liaison, for District Director Amarjeet Benipal</p> <p>Refer to the District 3 reports posted on the OBEO web page.</p> <p>Additional comments:</p> <ol style="list-style-type: none"> <li>Council Member Zeke Patten – How do we know which projects have been funded by SB1? Director Berman responded the agency will work on resolving that.</li> <li>Council Member Arvin Chaudhary – The amount for A&amp;E seems very high. Ms. Gandy responded the figures are accurate.</li> <li>Council Member Matthew Ajiake – What qualifies as “non-certified”? Ms. Gandy stated it accounts for any firm not certified. Mr. Ajiake asked if it was possible to provide a breakdown of DBEs participating in projects while a project is in progress? To report this after a project is completed, especially if it is multi-year, is too late.</li> <li>Council Member Fred Jordan – 36% utilization of DBEs is very good.</li> </ol>			
<p><b>I. District 4 Report</b> – Bijan Sartipi, District Director</p> <p>Refer to the District 4 report posted on the OBEO web page.</p> <p>Additional comments:</p> <ol style="list-style-type: none"> <li>Events – Mr. Sartipi noted the report is missing the presentation on SB1 held on March 15 in San Francisco, which was well attended. It included a Regional Measure to be on the ballot in June, which if passed will generate \$5 billion. Also missing is an infrastructure symposium coming up (ask Ayanna for details)</li> <li>Council Member Eddy Lau – This report also missed the May 4 annual CalMentor presentation.</li> <li>Council Member Leonard Ortiz – Is District 4 handling 234 SB1 related projects? Mr. Sartipi said 500 is the target for the state, which was well received.</li> </ol>			
<p><b>J. District 5 Report</b> – Tim Gubbins, District Director</p> <p>Refer to the District 5 report posted on the OBEO web page.</p> <p>Additional comments:</p> <ol style="list-style-type: none"> <li>The district will be identifying one project for which to conduct a mandatory pre-bid meeting.</li> <li>Before the end of the fiscal year, the district will be talking with its partners to get their support to help subcontractors.</li> </ol>			

## Caltrans Statewide Small Business Council – Meeting Record

Caltrans Headquarters Basement Board Room, 1120 N St., Sacramento, CA 95814

March 16, 2018, 8:30 a.m. to 12:00 p.m.

Action/Task	Who is responsible/ presented	By when	Status
<ol style="list-style-type: none"> <li>3. The district is meeting its goals, but it wants to make sure those who know the Caltrans process succeed.</li> <li>4. Council Member Aubry Stone – How can SB1 funds going to local governments be tracked? Mark Samuelson, Local Assistance stated district local representatives can provide this information. Mr. Sartipi – Over 500 cities have already identified projects to be funded by SB1 funds and submitted that information to the CTC. Local governments must adhere to the same rules as the state. Mr. Samuelson also suggested checking the SB1 website for further information.</li> <li>5. Mr. Lau – The Local Assistance/Professional Services Committee is working with Mr. Samuelson to clarify how local governments are handling SB1 funds.</li> <li>6. Mr. Patten – What DBEs are in District 5? Mr. Gubbins will be getting that information.</li> <li>7. Mr. Gubbins stated the emergencies that have taken priority over the past two years have been dealt with; as a result, the district will be turning its attention to SB1 related matters and outreach efforts.</li> </ol>			
<p><b>K. District 6 Report – Sharri Bender Ehlert</b>  Refer to the District 6 report posted on the OBEO web page.  Additional comments:</p> <ol style="list-style-type: none"> <li>1. Amanda Himes, is the new District 6 Small Business Liaison.</li> <li>2. Mr. Stone supported the outreach strategy to meet and greet various chambers of commerce.</li> <li>3. Council Member T'Shaka Touré – Expressed concern about utilization numbers; he encouraged outreach to the Black community and looks forward to working with the new liaison.</li> <li>4. The SB1 Partnership Forum held on 12/5/17 represented a collaboration between Districts 5, 6, and 10 well attended. Feedback from the breakout sessions will aid in better utilization of SBs.</li> <li>5. Ms. Bender Ehlert also pointed out the Central Region CalMentor quarterly mixer currently being planned; more information to come.</li> </ol>			
<p><b>L. District 7 Report – Blanca Rodriguez for Carrie Bowen, District Director</b>  Refer to the District 7 report posted on the OBEO web page.  Additional comments:</p> <ol style="list-style-type: none"> <li>1. The district is exceeding all goals with the exception of that for DVBE, which is falling just short of the agency's goal of 5%.</li> <li>2. Procurement Fair being planned – Commodities vendors will be highlighted.</li> <li>3. Analysis of CalCard purchases – The district is analyzing its CalCard purchases to get a better idea of how it is spending its funds; ultimately, this will result in improving SB utilization.</li> <li>4. The district has reconfigured projects to provide SBs with better opportunities to participate.</li> <li>5. Re: identifying SB1 funded projects – The district has identified 12 current projects with blue and orange flags; please refer to the district's construction map.</li> <li>6. In February, the Regional SBC welcomed twelve new members; it is a diverse group; Ms. Markham recruited eight of the twelve.</li> <li>7. CalMentor – 63 pairings from 2017.</li> <li>8. Looking forward to having the new SB1 Inspector General housed in District 7.</li> <li>9. Council Member Lee Cunningham – Compliments to all the District Directors for these reports; acknowledged Mr. Sartipi for putting together the first SB Update, which everyone has modeled theirs.</li> <li>10. Mr. Stone asked if there were any off-ramp opportunities in District 7, which are usually smaller, and therefore more suitable for smaller DBE firms.</li> </ol>			
<p><b>M. District 8 Report – John Bulinski, District Director</b>  Refer to the District 8 report posted on the OBEO web page.</p>			

## Caltrans Statewide Small Business Council – Meeting Record

Caltrans Headquarters Basement Board Room, 1120 N St., Sacramento, CA 95814

March 16, 2018, 8:30 a.m. to 12:00 p.m.

Action/Task	Who is responsible/ presented	By when	Status
<p>Additional comments:</p> <ol style="list-style-type: none"> <li>The district has been working with various chambers to help raise awareness of SB1 opportunities and clarify details related to the SB1 program.</li> <li>The district's re-striping project offers many opportunities for certified DBEs/SBs to participate.</li> <li>A&amp;E opportunities through turnkey projects from inception to completion; more to share by mid-year.</li> <li>Re: reports – would like to see what the council is really wanting to hear about. Chair Salais noted Director Berman has already mentioned something along the same lines.</li> <li>Mr. Jordan – Concerned that SB1 funded projects will not be inclusive. Chair Salais stated there are conditions associated with SB1 funds and how they are to be spent. Ms. Salais suggested another presentation on SB1 may be in order. In addition, the SB1 Work Group with the SBC is in place to address these types of concerns. Director Berman stated she is optimistic, but is also aware this is a huge challenge; she will have the SB1 Program Manager be present at the next SBC meeting.</li> </ol>			
<p><b>N. District 9 Reports</b> – refer to the District 9 report posted on the OBEO web page; no representative present.</p>			
<p><b>O. District 10 Report</b> – Dennis Agar, District Director Refer to District 10 reports posted on the OBEO web page. Additional comments:</p> <ol style="list-style-type: none"> <li>Members can refer to the district website to find information on District 10 SB1 funded projects.</li> <li>Currently working on updating the district website to provide more information.</li> <li>Expressed appreciation for all the constructive feedback he received from council members – this helps to improve the data presented.</li> </ol>			
<p><b>P. District 11 Reports</b> – Cory Binns, Acting District Director Refer to District 11 reports posted on the OBEO web page. Additional comments:</p> <ol style="list-style-type: none"> <li>Mr. Binns attended the Commodities and Construction Committee meetings, and will be helping with one of the 2018 Commodities Committee goals.</li> <li>The district exceeded its goals this period; report pie charts illustrate achievements. <ol style="list-style-type: none"> <li>SB utilization for state contracts and procurements increased from 42% to 52.2%.</li> <li>DBE utilization for federal contracts increased from 8.8% to 12.6%</li> </ol> </li> <li>The district has been reviewing its contracts to see how it can improve participation numbers – noticed that task orders do not allow primes to use SBs, so we are looking to address and resolve this.</li> <li>A 5-year look-back was conducted to see how the district has been doing – Director's Orders are always very strong; improved numbers reflect the district's "SB first" policy.</li> <li>Mr. Lau – Contract Managers need to figure out how best to select subs. Mr. Binns will look into that, as the CMs do have that capability.</li> <li>Council Member Annie Aguilar – If the team is put together when the project is awarded, the reporting remains current. In regards to utilization, because of former District Director Berman, a prime cannot bring in new people as the project is being procured.</li> <li>Mr. Ajiake encouraged more district directors to attend committee meetings.</li> </ol>			
<p><b>Q. District 12 Report</b> – Adnan Maiah, Acting District Director Refer to District 12 report posted on the OBEO web page.</p>			

## Caltrans Statewide Small Business Council – Meeting Record

Caltrans Headquarters Basement Board Room, 1120 N St., Sacramento, CA 95814

March 16, 2018, 8:30 a.m. to 12:00 p.m.

Action/Task	Who is responsible/ presented	By when	Status
Additional comments: The district has been conducting extensive outreach in response to SB1, especially in regards to teaching SBs the technicalities of bidding. Events have been well attended and feedback positive. Thus far, eight events have been conducted, with more planned for the future. Communicating with the community at large is part of the district's strategy, and it continues to develop ways to improve outreach efforts.			
<b>R. DGS update – Tanya Little</b> <ol style="list-style-type: none"> <li>1. Winter Showcase <ol style="list-style-type: none"> <li>a. Involved nine state departments and major primes.</li> <li>b. Meet the Primes panel was moderated by Damon Dorn, OBEO – well attended.</li> <li>c. Two of OBEO's staff helped out.</li> <li>d. Participants came from all over, some as far away as San Diego.</li> <li>e. 90% said they enjoyed the event; 25% were from Sacramento; 3% from Riverside; 61% male; 35% female; diverse ethnicities/races.</li> <li>f. Some businesses were no-shows, however this resulted in more appointments with the businesses that did attend.</li> <li>g. Next event will be held on February 20, 2019.</li> </ol> </li> <li>2. SB1 <ol style="list-style-type: none"> <li>a. State certification for public works projects to be implemented as of January 2, 2019.</li> <li>b. Smaller firms can optimize opportunities, participate in state projects no matter how the project is funded.</li> <li>c. Many allowances are possible depending on where you are in your development, whether disabilities are a consideration, and so forth.</li> </ol> </li> <li>3. Construction survey – Ms. Little appreciates members sharing their contact information and welcomes their participation.</li> </ol>			
<b>S. Meeting record approval</b> <ol style="list-style-type: none"> <li>1. Motion to approve the meeting record for January 19, 2018, Council Member Zeke Patten; motion seconded by Council Member Aubry Stone.</li> <li>2. No further discussion; no abstentions, none opposed.</li> <li>3. The ayes have it, motion carried; the meeting record of January 19, 2018 is approved.</li> </ol>			
<b>T. Presentation to Director Berman</b> – To congratulate Ms. Berman on her recent appointment to Director of Caltrans, the Committee Chairs presented Ms. Berman with a bouquet of flowers and served cake. Each chair offered their personal congratulations; all looked forward to working with Ms. Berman.			
<b>U. Local Assistance/Professional Services Committee – Eddy Lau, Chair</b> <ol style="list-style-type: none"> <li>1. Mr. Lau acknowledged the committee's Vice Chair, Matthew Ajiake.</li> <li>2. Per Mark Samuelson, Local Assistance will be administering compliance reviews – There are 75 local districts, with 50 on Title VI, and 6 DBE compliance. The committee looks forward to seeing the results. Once appointed, Mr. Samuelson will be bringing the consultant in to the committee's next meeting. There will be a separate listing for A&amp;E compliance.</li> <li>3. SB1 concerns – In response to the committee's concerns in regards to inclusiveness at the local government level, Mr. Samuelson will be providing a one-page summary of how funds are distributed and administered.</li> <li>4. DPAC – Currently updating its procedures developed in 2011; there will be increases in fees and profits; update during the May meeting.</li> <li>5. Participation of representatives from Districts 43</li> <li>6. – Ms. Silva will be looking into this.</li> </ol>			
<b>V. Commodities Committee – Zeke Patten, Chair</b>			

## Caltrans Statewide Small Business Council – Meeting Record

Caltrans Headquarters Basement Board Room, 1120 N St., Sacramento, CA 95814

March 16, 2018, 8:30 a.m. to 12:00 p.m.

Action/Task	Who is responsible/ presented	By when	Status
<ol style="list-style-type: none"> <li>The Caltrans Central Warehouse hosted the committee’s meeting – Good participation, including the Jonathan Phillips, DPAC Branch Chief of CalCard Administration and Compliance, and Cory Binns, Acting District 11 Director.</li> <li>Reviewed goals and objectives; worked on an action plan.</li> <li>Re: Procurement Fair in District 2 – Great start, commend the district for this successful event.</li> <li>Need for a legal opinion – If a project is federalized, will it adhere to the DBE goals or the state mandated 25% SB goal?</li> <li>Marylee Miglino, OBEO – Responsible for assisting in inviting a prime to the next committee meeting.</li> </ol>			
<b>W. Construction Committee</b> – Debbie Hunsaker, Chair <ol style="list-style-type: none"> <li>The committee worked on refining its goals - narrowed down to two to three goals, each of which needed to be deliverable and were significant to the members.               <ol style="list-style-type: none"> <li>Prompt pay – Sanjay Singh, OBEO, will be putting together a guide; lead on this goal is Ruth Bley.</li> <li>Smaller contracts – Breaking larger contracts down; lead is Pete Varma, with Leonard Ortiz as co-chair.</li> </ol> </li> <li>The committee will be involved with the work of the ad hoc committees, as well.</li> </ol>			
<b>X. African American DBE Participation Work Group</b> – Eddy Lau, Chair <ol style="list-style-type: none"> <li>Fresno outreach event – Still ironing out basic logistics; date tentatively set for April 12; the new District 6 SB Liaison, Amanda Himes, will be working with the committee.</li> <li>San Diego outreach event – Josie Calderon-Scott and Wendell Stemley are the leads; currently determining a date; work in progress.</li> <li>The committee discussed SB1.</li> <li>Availability of African American firms in the CUCP database – Chair Salais provided a listing of African American firms in construction and A&amp;E, identified 451 firms. Council Member Pete Varma noted the firms listed do mostly non-highway related work.</li> </ol>			
<b>Y. SB1 Work Group</b> – Matthew Ajiake reported (Chair to be determined) <ol style="list-style-type: none"> <li>The work group will be considering the challenges noted during this meeting.</li> <li>In the process of adding two more members, and inviting the SB1 Inspector General to participate.</li> <li>Incubator pilot concept currently being developed – part of the process will be to select a cross section of large, medium, and smaller size district projects; intent is to broaden utilization opportunities.</li> </ol>			
<b>Z. New Business</b> - please refer to the Action Item list on pages 1 and 2 of this meeting record. <ol style="list-style-type: none"> <li>Re: steel tariff – Ms. Cunningham asked how contracts will be impacted by this. Director Berman responded Caltrans cannot hold bids for more than a day, so this will have significant impact.</li> <li>Caltrans News Flash – Pete Varma and Rodrigo Garcia have graciously agreed to be interviewed for a Caltrans News Flash on the SBC.</li> <li>Chief of DPAC – David Prizmich, who was in attendance, was recognized as the newly appointed Chief of DPAC.</li> </ol>			
<b>AA. Public Comment</b> <ol style="list-style-type: none"> <li>Council Member Paul Guerrero – In regards to training funded by SB1, Mr. Guerrero stated vendors in Bakersfield, Stockton, and other cities are all interested in spearheading this effort, but when they asked Caltrans if they could participate, their requests were not well received. Chair Salais suggested participate in upcoming workshops sponsored by the FHWA for more clarity.</li> <li>Mr. Garcia – Suggested the contractors implementing the DBE Supportive Services contracts provide a “boot camp” for firms that want to do business with the government. Mr. McClure responded – the Department of Industrial Relations (DIR) regulates training programs. In addition, Mr. McClure has been working with Pat Maloney, Construction, on the Workforce Development Apprenticeship Program; tapping colleges that have good track records for employing apprentices. He</li> </ol>			

## Caltrans Statewide Small Business Council – Meeting Record

Caltrans Headquarters Basement Board Room, 1120 N St., Sacramento, CA 95814

March 16, 2018, 8:30 a.m. to 12:00 p.m.

Action/Task	Who is responsible/ presented	By when	Status
<p>has outreached to ten workforce boards across California and have been working with them since February 2017. Mr. McClure pointed out the program ironworker program targeting women, which Ms. Cunningham verified.</p> <p>3. Danny Garza, Alternate – Mr. Garza has been an ironworker for 30 years; programs like this need to happen, especially for youth. Need to show our young people how to use more than just their backs to do the work – educating them so that the industry reflects diverse voices.</p> <p>4. Mr. Guerrero – Training for youth requires they graduate from high school. Mr. McClure responded – the Supportive Services program is designed to remove barriers, and requires not only aptitude, but attitude. The employer is the challenge in this equation. At this point, only California and Michigan do a hybrid approach to their supportive services programs, that is, have an employer component and a youth target group.</p> <p>5. NSTI (National Summer Transportation Institute) – Mr. McClure stated California is the only state in the nation that will conduct this program.</p> <p>a. Four colleges involved – San Jose State University; CSU Los Angeles; CSU Stanislaus; CSU Pomona.</p> <p>b. Intent: enhance skills; encourage participants to go to college.</p> <p>c. Will feature a National Flight Academy field experience for the 40 high school students participating.</p> <p>d. Funds to support the NSTI came from the FHWA OJT and SS funding returned due termination of those contracts last year.</p>			
<b>BB. Meeting adjourned</b> – meeting adjourned at 11:45 a.m.			
<b>Next meeting:</b> May 18, 2018, District 4 Office, Oakland	Carole Ching		Meeting information sent.

### DOCUMENTS included in the meeting packet and/or distributed at the meeting:

- Meeting agenda
- Draft of meeting record, November 17, 2017 SBC meeting
- OBEO Reports:
  1. Federally Funded Contracts (Awarded) December 2017 – currently at 13.2% participation, which is three months into the federal fiscal year; goal is still at 12.5%.
  2. Disadvantaged Business Enterprise Commitment at Award by district, Federal-Aid Major Construction Contracts, 12/2017 – 31 of 64 primes have exceeded the advertised goal by more than 1%.
  3. DBE Commitment at Award on Federally Funded Major Construction Contracts, 12/31/17
  4. DBE Commitment at Award on Federally Funded A&E and Minor B Contracts, 12/31/17
  5. DVBE Commitment at Award, State-Funded Contracts, 12/2017
  6. Emergency Force Account State-Funded Contracts Awarded to SB and DVBE Certified Primes, 11/30/17
- District 1, SB Update/Look Ahead
- District 2, SB Update/Look Ahead
- District 3, SB Update/Look Ahead
- District 4, SB Update/Look Ahead
- District 5, SB Update

## Caltrans Statewide Small Business Council – Meeting Record

Caltrans Headquarters Basement Board Room, 1120 N St., Sacramento, CA 95814

March 16, 2018, 8:30 a.m. to 12:00 p.m.

- District 6, SB Update
- District 7, SB Update/Look Ahead
- District 8, SB Update
- District 9, SB Update/Look Ahead
- District 10, SB Update/Look Ahead
- District 11, SB Update/Look Ahead (Construction & Maintenance)
- District 12, SB Update/Look Ahead

### PRESENT

#### Council Members:

1. Aguilar, Annie
2. Ajiake, Matthew
3. Argueta, Isabella (Alternate)
4. Bley, Ruth (Alternate)
5. Chaudhary, Arvin
6. Cunningham, Lee
7. Garcia, Rodrigo
8. Garza, Danny (Alternate)
9. Guerrero, Paul
10. Gutierrez, Bob
11. Hou, Johnathan
12. Hunsaker, Debbie
13. Jordan, Frederick
14. Lau, Eddy
15. Leung, Albert
16. Marquez, Shannon
17. Ortiz, Leonard
18. Patten, Zeke
19. Stone, Aubry
20. Touré, T'Shaka (Teleconference)
21. Varma, Pete
2. Salais, Janice, Assistant Director, OBEO & Council Chair
3. Agar, Dennis, District 10
4. Alexander, Rebecca, District 2
5. Bastien, Bea, District 11 (Teleconference)
6. Bata, Amer, District 11
7. Bender Ehlert, Sharri, District 6
8. Beyene, Girmay, District 3
9. Binns, Cory, District 11
10. Bradley, Jeanell, District 5
11. Brown, Keisha, District 12 (Teleconference)
12. Bullivant, Tim, OBEO
13. Bulinski, John, District 8
14. Chamberlain, Ryan, Chief Deputy Director
15. Ching, Carole, OBEO
16. Cordova-Cardenas, Jenny, District 11 (Teleconference)
17. Gandy, Stacie, District 3
18. Giovinazzi, Giles, Director's Office
19. Gongora, Michelle, District 11 (Teleconference)
20. Gouthier, Cheri, District 11 (Teleconference)
21. Gubbins, Tim, District 5
22. Himes, Amanda, District 6
23. Knudsen, David, District 8 (Teleconference)
24. Maiah, Adnan, District 12
25. Maloney, Pat, Construction
26. Miglino, Marylee, OBEO

#### Caltrans Staff:

1. Berman, Laurie, Director

## **Caltrans Statewide Small Business Council – Meeting Record**

Caltrans Headquarters Basement Board Room, 1120 N St., Sacramento, CA 95814

March 16, 2018, 8:30 a.m. to 12:00 p.m.

27. Prizmich, David, DPAC
28. Rodriguez, Blanca, District 7
29. Sah, Kamal, Local Assistance
30. Samuelson, Mark, Local Assistance
31. Sartipi, Bijan, District 4
32. Silva, Anna, OBEO
33. Simpson, Lea, Rail & Mass Transportation
34. Singh, Sanjay, OBEO
35. Solis, Mario, OBEO
36. Williams, Curtis, OBEO
37. Williams, Tiffany, District 8 (Teleconference)
38. Winston, Gina, District 1

### **Guests:**

1. Ammar, Atif, AAES
2. Chukwuneta, Arinze V., EDH CANDC
3. Kratovil, Aimee, FHWA
4. Little, Tanya, DGS
5. McClure, Will, FHWA
6. Sidqe, Rashid, California Black Chamber of Commerce